

MAHARASHTRA MANDAL, LOS ANGELES



Constitution and By-Laws

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TABLE OF CONTENTS

CONSTITUTION	2
Article One-NAME:	2
Article Two - OBJECTIVES:	2
Article Three - OFFICIAL LANGUAGE:	2
Article Four - MEMBERSHIP:.....	3
Article Five - DONATIONS:.....	3
Article Six - BOARD OF DIRECTORS:.....	3
Article Seven - OFFICERS:.....	4
Article Eight - ELECTION OF OFFICERS:.....	4
Article Nine - DUTIES OF OFFICERS:.....	4
Article Ten – ELIGIBILITY AND TERM OF BOARD OF DIRECTORS:.....	7
Article Eleven - CODE OF CONDUCT FOR BOD	8
Article Twelve - BOARD OF TRUSTEES:	8
Article Thirteen - ELIGIBILITY AND TERM OF TRUSTEES:	9
Article Fourteen - DUTIES OF THE BOARD OF TRUSTEES:	9
Article Fifteen - PROCEDURE FOR ELECTION OF TRUSTEES:.....	11
Article Sixteen–COMPENSATION OF BOD & BOT:	11
Article Seventeen - MEETING AND THEIR QUORUM:	11
Article Eighteen - RESERVE FUND:.....	12
Article Nineteen - DISSOLUTION:.....	12
Article Twenty - ADOPTION AND AMENDMENTS:.....	12
BY - LAWS	14
Article One - FISCAL YEAR:	14
Article Two - OPERATIONAL YEAR:.....	14
Article Three - DUES:.....	14
Article Four - TERM OF THE BOARD OF DIRECTORS:	14
Article Five - BANKING PROCEDURE:	14
Article Six - FINANCIAL LIABILITIES AND COMMITMENTS:.....	14
Article Seven–ADOPTIONS AND AMENDMENTS:	15
Article Eight –Application and Selection process for member/s of MMLA BOD & BOT:.....	15
Article Nine – Acknowledgement of Constitution and By-laws:	17
Article Ten - Merger clause.....	17
CERTIFICATION.....	18
Acknowledgment:.....	18

CONSTITUTION

Article One-NAME:

The Name of the organization shall be "The Maharashtra Mandal, Los Angeles" herein after referred to as the "Mandal" or "MMLA".

Note: MMLA is a 'not-for-profit' organization registered with Federal and State Government (of State of California).

MMLA shall cover the metropolitan Los Angeles Area which includes residents in Los Angeles, Ventura, Orange, San Bernardino and Riverside counties.

Article Two - OBJECTIVES:

The Mandal shall be a not-for-profit organization chartered with the State of California and shall act in a manner to preserve this status pursuant to IRS Code 501 c (3) with the following objectives:

1. The Mandal is organized to promote, preserve, and to provide enhancement to :
 - Marathi Community values
 - Marathi Culture
 - Marathi Literature
 - Marathi Art
2. The Mandal shall organize cultural events, activities and initiatives for the benefit and aid of its members and for the Marathi community.
3. The Mandal shall aid and acquaint students and visitors from around Maharashtra with the American way of life. The Mandal will encourage new Angelinos of Maharashtra origin to settle in Metropolitan Los Angeles area.
4. The Mandal shall create an understanding of Marathi Culture for the residents of its community.
5. The Mandal shall make every effort to support, whenever possible, events & activities organized by Marathi community.
6. The Mandal shall make conscious efforts to encourage participation of youth and younger generation, particularly born and brought up in US, in programs, events, and organization committees.
7. The Mandal will neither engage nor promote any political party/organization/person.

Article Three - OFFICIAL LANGUAGE:

The official language of the Mandal shall be "Marathi" with "English" translation wherever appropriate.

Article Four - MEMBERSHIP:

There shall be four (4) types of memberships:

1. Adult membership

- This membership shall consist of an individual adult above the age of 18 years.

2. Youth Membership

- This membership shall consist of an individual between the ages of 16 years and 18 years.

3. Child Membership

- This membership shall consist of an individual child between the ages of 3 years and 16 years. Children below three shall have free admittance when accompanied by their parent(s) or legal guardian(s)

4. Student Membership

- This membership shall consist of a single individual student enrolled in a full time school.
- The cut-off date for the age for determination regarding type of membership will be July 1st.
- Attendance fee for non-members for specific event(s) will be determined by Board of Directors, in consultation with Board of Trustees, on an as needed basis.

Article Five - DONATIONS:

The Mandal shall accept donations for conducting its activities and programs. The donor will be entitled to a receipt. Such receipt shall indicate if the specific donation is tax deductible (full or partial) with a note that the membership dues and entrance fees to events are not tax deductible.

Article Six - BOARD OF DIRECTORS:

The Board of Directors (referred to as BOD hereafter) of the Mandal shall comprise of thirteen board members. The current BOD will follow the process of "Application and Selection of Members of BOD" as outlined in the Article Seven of the By-Laws to select these member(s) of incoming 'BOD'.

Of the thirteen, three members of BOD shall be elected officers as noted in Article Seven. The BOD shall appoint additional members to the Board of Directors should the need arise, in consultation with Board of Trustees (referred to as BOT hereafter).

Article Seven - OFFICERS:

The BOD shall have at minimum the following three officers:

- President
- Secretary
- Treasurer

Should the BOD deem it necessary, an additional officer position of a Vice-President could be created, in consultation with BOT.

Article Eight - ELECTION OF OFFICERS:

The President shall initiate the process of electing BOD officers. The members of BOD will elect the "Officers" as per process mentioned below;

- Those Board Members seeking election for Officers positions should send their nomination and the vision statement to the President by email.
- The remaining Board members not seeking election shall cast their vote by a secret ballot.
- For each position, the candidate receiving the most votes shall be elected to position. Should there be a tie, the President along with Secretary and Treasurer shall make a final decision.

Article Nine - DUTIES OF OFFICERS:

Duties of the officers shall be as follows:

President: The President shall

- Represent the Mandal, call and preside over the meetings, and execute the resolutions.
- Perform all duties incident to the President's office and such other duties as may be required by law, by the "Articles of Incorporation" of this corporation, or by these "By-Laws", or which may be prescribed from time to time by the BOD and BOT.
- Shall initiate the process of electing BOD officer when appropriate.
- Be an ex-officio member of all standing committees.
- Have the right to delegate power to any other member of the BOD.
- In the name of the corporation, execute, except as otherwise expressly provided by law and by the Articles of Incorporation, such deeds, mortgages, bonds, contracts, checks, or other instruments, which may be authorized by the President from time to time. Any liability over USD \$15,000 (Fifteen Thousand US Dollars) will need prior approval, in writing, of BOD and BOT.
- Shall call and conduct at least one General Body Meeting during the operational year. Notice for such meeting must be sent to members no less than 30 days or more than 45 days prior to the day of the meeting. Such notice should be sent along with the agenda, relevant documents in question/to be discussed and questions to be addressed for

decisions.

- Share minutes of the General Body Meeting with the MMLA members.
- Shall be responsible to transfer all the relevant documents, signature authorization, website and email administrative authorities, etc. to incoming BOD team, as required.
- Shall seek an "event manager" as may deem necessary, from existing Board of Directors to ensure equal distribution of the responsibilities for each event.
- Hold a "Transition Meeting" at the end of the operational year to hand over Mandal's books, accounts and activities to incoming BOD and BOD officers.
- Add the completion of the "Transition" process into the official records of the Corporation.

Vice President: The Vice President shall

- Assist the President in the execution of duties of the President and act on the President's behalf whenever necessary.
- Along with the President, represent the Mandal when participating in, conducting programs with and/or coordinating activities with other organizations.
- In the event that President vacates the office due to death, resignation, removal, disqualification or otherwise before the actual term end date, the Vice President may fill the position of President for the remaining term or temporarily until such time as the Board shall fill the vacancy.

Secretary: The Secretary shall

- In the event that President vacates the office due to death, resignation, removal, and disqualification or otherwise before the actual term end date, and there is no Vice President elected, the Secretary may fill the position of President for the remaining term or temporarily until such time as the Board shall fill the vacancy.
- Be the custodian of the Mandal records and documents, including this Constitution and its By-Laws and shall make these records and documents available for review and inspection upon reasonable notice from general members, the officers, directors and board of trustees of the organization.
- Maintain the current membership directory, be responsible for keeping the members informed about all the events and take the minutes of all Board and General Body Meetings.
- Be responsible to archive appropriate records and documents, for specific length of time, as may be required by law, by the "Articles of Incorporation" of this corporation, or by these "By-Laws", or which may be prescribed from time to time by the BOD and BOT.
- Be custodian of the seal of the corporation and see that the seal is affixed to all duly executed documents.
- Be responsible to remove access to Corporation's email accounts, bank accounts (as applicable) and official records of the corporation for non-continuing BOD and BOT members.
- Be responsible to provide access to the email accounts, bank accounts (as applicable) and official records of the Corporation for incoming BOD and BOT members

- Be custodian of MMLA domain and the maintenance.
- Be responsible to file the Annual Report as required by the office of the Secretary of State, State of California.
- Perform all duties incident to the office of Secretary and such other duties as may be required by law, by the Articles of Incorporation of this corporation, or which may be assigned to him or her from time to time by the BOD.
- Ensure that not-for-profit status at Federal and State government is up to date including up to date 501-C certificate.

All records maintained by the Secretary shall be available and open to inspection and examination by any member of the Mandal upon reasonable request and to any attorney and CPA appointed by BOD/ BOT.

Treasurer: The Treasurer shall

- Have the charge and custody of and be responsible for all funds, securities and deposits of the corporation. The Treasurer shall deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories, as shall be selected by the BOD.
- Be responsible for the budgetary exercise and control throughout their term.
- Approve the budget prior to each event to be organized by the Mandal with the consensus of the President.
- Prepare a financial review of an event within 30 days of the event and present it to the Board of Directors and maintain a record of such review.
- Prepare yearly budget and submit it to BOD within first month of the operational year. Be responsible to get such budget approved by BOD and ratified by BOT within 30 days after submitting it to BOD and BOT.
- Be responsible for publishing and sending P/L account to the general body at the end of Mandal's fiscal year.
- Receive and provide receipt for the funds due and payable to the corporation, from any source what so ever.
- Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the BOD, recording proper vouchers for such disbursements.
- Keep and maintain adequate and correct accounts of the corporation's properties and business transactions including accounts of its assets, liabilities, receipts, disbursements, gains and losses.
- Exhibit at all reasonable times, the books of account and financial records to any BOD or any member of Mandal upon a reasonable request.
- Render to the President and board of directors and Board of Trustees, whenever requested, an account of, any or all of the transactions conducted on behalf of the corporation, and that of the financial condition of the corporation pursuant to Generally Accepted Accounting Principles (GAAP).
- Prepare, or cause to be prepared, and certify, or cause to be certified, the financial

statements to be included in any required reports.

- Be responsible for timely filing the income tax returns by the date specified by the Internal Revenue Service and by the Franchise Tax Board.
- Be responsible to handover all books of accounts and financial records to incoming "Treasurer" at the end of his/her term.
- In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or which may be assigned to the treasurer from time to time by the BOD.

Directors without Portfolio:

The officers without portfolio shall help execute President's directives in any field that the President may reasonably direct them.

Article Ten – ELIGIBILITY AND TERM OF BOARD OF DIRECTORS:

Eligibility:

- Only Adult MMLA members are eligible to apply for a position on the BOD
- Any MMLA member between 16- 18 years can apply for the "Youth" BOD position. Youth BOD must perform under supervision of an Adult BOD. Youth BOD shall not be an event manager and shall not be eligible to cast votes in the BOD and BOT selection process.
- At the age of 18 years, Youth BOD can apply for the position of Adult BOD. The time served as a Youth BOD shall not be counted against the 4 years cumulative service mentioned in the "Term of BOD" section of this document.
- Candidates for BOD shall be a member of the Mandal for at least one (immediate past) year in good standing and preferred to have volunteered in at least one of the Mandal events during the past year.
- No two members of the same family can be members of BOD during the same operational year.
- Any BOD member engaged in a business in which the Mandal has a direct or indirect interest shall not be eligible for office.
- It is preferred, although not mandatory, that the BOD should have a diverse community composition based on age, gender, geographical area, educational, professional background. The Mandal will make conscious efforts to solicit members from various areas of metropolitan LA, including youth and senior generation, to be members of BOD.
- Every member of BOD would be required to be a member of the Mandal while serving as member of BOD.
- It is preferred, though not mandatory, that 25 to 50 % of the current members of BOD continue to be members of the new BOD in the consecutive year.
- Any member of BOD whose has moved out of Metropolitan LA Area will no longer be eligible to serve on BOD and must resign within 30 days of moving out of Metropolitan LA area. The 'resident is moved out of Metropolitan LA Area' being defined as ' Member has

established a place to live outside Metropolitan LA Area where the member resides 4 out of 7 days of week consistently for period of three months or longer'. The notice must be in writing to the President and/or BOTs. Physical presence in the metropolitan Los Angeles areas is important to further the objectives of MMLA. Presence in the metropolitan LA area keeps the member in tune with the various issues affecting the area and the organization and its members.

Term:

A member can serve on BOD for a maximum of 4 years. The service time may be consecutive or non-consecutive.

A BOD shall be eligible for the officer's position for no more than two years consecutive or non-consecutive.

Article Eleven - CODE OF CONDUCT FOR BOD

- All officers are expected to attend all Board meetings and work within the framework of the Constitution and By-laws of MMLA.
- In case there is conflict of interest or in case any BOD member who, without valid reason, fails to attend two consecutive meetings or fails consistently to perform assigned duties for more than two events in one operational year shall be subject to expulsion at the discretion of the BOD and with the consent of BOT
- Any new event or initiative which may impact Mandal's objectives/policies should be discussed with and approved by BOT prior to implementation to make sure it does not impact Mandal's objectives/policies /core values
- No officer or member of BOD shall use membership of the Mandal for personal profit, promote personal interests, or gain. Anyone found liable for a violation of this may be expelled from office BOD and/or membership of the Mandal by action of the BOD (with at least two-thirds majority) and ratified by BOT (with a simple majority), or, if necessary, ratified by the General Body. In the interest of avoiding conflicts of interest, any member of BOD who starts a business, in which the Mandal has a direct or indirect interest shall not continue as a member Board of Directors and shall resign promptly. Said notice shall be in writing and directed to both the BOD and BOT and shall be effective ten days after the notice is received. The purpose of this section is to avoid the appearance of any impropriety and avoid any potential conflict of interest with the organization and its members. The notice shall be sent by certified mail.

Article Twelve - BOARD OF TRUSTEES:

BOT shall comprise of five members elected as Trustees.

Article Thirteen - ELIGIBILITY AND TERM OF TRUSTEES:

Eligibility:

- Minimum two years of experience as committee member of the Mandal or of any other BMM chapter (other Maharashtra Mandal(s)) or has experience working with any Marathi Mandal, for a total of five years period.
- Candidates for the office of trustee shall be a member of the Mandal in good standing. They must have been members of the Mandal for at least one (immediate past) year.
- Candidate for the office of trustee shall not be a member of BOD.
- No two members of the same family can be members of BOT during the same operational year.
- The trustee would be required to be a member of the Mandal while holding office as a BOT.
- It is preferred, though not mandatory, that the BOT should have a diverse representation (e.g. age, gender, geographical area, educational, professional background etc.).

Term:

- The term of each Trustee shall be for a minimum of three operational years but can be extended to a maximum of five years (consecutive or non-consecutive) with the consent of both the BOD and BOT.

Selection of the trustee:

- To replace retiring Trustee(s) for office of BOT, shall follow the process as outlined in the By-Laws.

Article Fourteen - DUTIES OF THE BOARD OF TRUSTEES:

BOT shall act as a mentor, advisor and guide to BOD. The goal of the BOT is to protect the interests of the Marathi Community and set long term goals/policies for the Mandal and its initiatives. BOT should aim at keeping the community together and to help build a strong network.

- a. The BOT may review the Mandal accounts on a quarterly basis or as needed, for the purpose of due diligence. Such review will be to ensure that the accounts are maintained in accordance with the requirements of the Internal Revenue Service as well as of the California Franchise Tax Board ruling for maintaining a not-for-profit status of MMLA.

- b. Any new event or initiative which may impact Mandal's policies should be discussed with and approved by BOT prior to implementation to make sure it does not impact Mandal's objectives, policies and core values.
- c. Any single monetary transaction worth more than USD \$5,000 will require a written approval, including an e-mail from BOT. However, BOT will not be a joint signatory with BOD on the actual transaction.
- d. The BOT may act as the mediator in any dispute resolution that may have emerged among the BOD. If such a dispute creates a division in the community and/or does not protect the interests of the community and/or if any member threatens to make it a legal issue by approaching the court of law which may result in both financial and emotional damage to the members of the community, then the BOT will have the right to resolve the dispute. The decision of the BOT is final. If a party wishes to challenge the decision of the BOT, party must challenge the decision by calling an emergency General Body meeting to allow community to vote before going through binding arbitration. The arbitrator shall be selected through the following process: 1) mutual agreement; 2) appointment of an arbitrator by the Superior Court of California, County of Los Angeles. Whenever possible, the parties should select an arbitrator through JAMS (Judicial Arbitration and Mediation Service, ARC (Alternate Resolution Center) or ADR (Alternate Dispute Resolution). The "prevailing party" in the arbitration shall be entitled to all statutory cost and attorneys' fees allowable under the California Code of Civil Procedure Sections 1032 and 1034.
- e. BOT will render guidance and advice to the BOD in the matters of finances, programs, donations/subscriptions, etc. However, the provision of such advice will be optional. BOT, whenever necessary, can issue a written show cause notice to BOD in the event of a possible inappropriate action(s)/event(s) (either by BOD or by a member of BOD) that the BOT deem to create a division in the community, and/or does not protect the interest of the community. BOD will then be required to respond to such notice, in writing within 30 days, and will be required to jointly work with BOT in taking appropriate steps to resolve the issue. If a dispute arises it will be resolved through the process outlined in subpart (d) above.
- f. BOTs can ask any BOD member to step down of the current responsibility or remove them either with or without cause by at any time. BOTs can remove any BOD member for his/her inappropriate behavior and if it causes division in the BOD.
- g. BOT shall keep continuity of the activities of the Mandal by conducting and attending joint meetings of the incoming and outgoing BODs. Additionally, BOT shall also ensure that the policy documents are created and enforced consistently across committees.
- h. BOT shall take appropriate steps to ensure that the Mandal activities are continued in the event the BOD lacks the requisite number of members. In such exceptional circumstances,

BOTs may form ad hoc committee with past BOT and BOD members until formal BOD is elected.

- i. In event that the Mandal decides to host any BMM event (including BMM convention), then BOT will, in addition to their duties as member of BOT, serve on board of advisors to the committee of the specific event. BOT/BOD will ensure that adequate liability insurance is in effect to cover the event and will name the organization as an insured. The organization holds the BOD/BOT members harmless and will indemnify and defend them in the discharge of their duties. The sole exception to this would be malfeasance of the members in the discharge of their duties. The members will be allowed to seek reimbursement from the organization of any and all legal expenses for their defense should the organization not defend them arising out of litigation against them in the discharge of their duties. The type of insurance necessary to protect the BOD and BOT would be liability insurance coverage.

Article Fifteen - PROCEDURE FOR ELECTION OF TRUSTEES:

Current BOT will follow the process of "Application and Selection of Members of BOT" as outlined in the By-laws to select new member(s) of BOT.

Article Sixteen—COMPENSATION OF BOD & BOT:

BOD and BOT shall serve without any monetary or non-monetary compensation for their duties. However, they shall be able to receive reimbursement for actual expenses incurred in the performance of their regular duties. Actual receipts must be submitted to the Treasurer to seek reimbursement and must be approved by the President.

All members of BOD and BOT, and all volunteers will perform specific duties at their own risk and will not hold MMLA liable for any reason, except as provided elsewhere in the this Constitution and the By-laws.

Article Seventeen - MEETING AND THEIR QUORUM:

General Body Meeting (GBM) shall be called by the President at least once a year and on such occasions as the Board deems necessary, by giving a notice to the members neither less than 30 nor more than 45 days before the date of the meeting.

General Body meeting may also be called under signatures of at least 25% of the total membership, by giving a notice neither less than 30 nor more than 45 days to the members.

Members should be able to vote remotely. The quorum at any General Body meeting shall be at

least one-third of MMLA membership. If the quorum is not met within one-half hour of the stipulated time, the meeting shall be valid with as many members as are present.

BOD meeting shall be called by the Secretary at places agreed upon by the BOD at the previous meeting. The quorum for the BOD meeting shall be at least one-half of its composition. If the quorum is not met within one-half hour of the stipulated time, the meeting shall be valid with as many board members as are present, provided at least one-third of the board members are present.

Parliamentary procedure as set forth in "Robert's Rules of Order" as periodically revised shall govern all the Mandal meetings.

Article Eighteen - RESERVE FUND:

As of the last day of the operational year, any amount in balance shall be earmarked for a special account called the "Reserve Fund" and transfer of this amount to the Reserve Fund shall be carried out within one month after the closing of the operational year.

The General Body shall be solely responsible for the utilization of the Reserve Fund in any manner consistent with its objectives. Any withdrawal from this fund will require prior written consent from the BOD & BOT.

Article Nineteen - DISSOLUTION:

The Mandal can be dissolved only by a resolution of the General Body passed by at least two-thirds of the members present in the General Body meeting.

Upon the dissolution of the Mandal, the BOD shall, after making provisions for the payment of all the liabilities of the Mandal, dispose of all the assets of the Mandal exclusively for such purposes or to such organization(s) occupied and operated exclusively for the charitable purposes.

Any of such assets not so disposed shall be disposed of by the California Superior Court of Los Angeles County, exclusively for such purposes or to such organization(s) as the court shall decide which are organized and operated exclusively for charitable purposes.

Article Twenty - ADOPTION AND AMENDMENTS:

This Constitution and its future amendments shall be ratified by a two-thirds majority of the members present in a General Body meeting.

It will be a joint responsibility of BOD and BOT to oversee process of ratification by the general body as and when the need for amendment is identified.

Current BODs and current BOTs shall form a “working committee” to amend the Constitution.

Members at large will be requested to send their suggestions as per the process set by the “working committee”. Such notice shall be sent to the members neither less than 30 days nor more than 45 days before the due date for the requested updates.

After the due date for the updates (as above) a notice, in writing by US Mail or by email, of adoption, or of any proposed amendment(s), shall be sent to the members neither less than 30 nor more than 45 days before the date of the general body meeting.

The amendments shall be ratified during General Body Meeting or by voting, if General Body Meeting cannot be held for some unforeseen reasons.

BY - LAWS

Article One - FISCAL YEAR:

The fiscal year of the Mandal shall be calendar year starting from January 1 and ending on December 31.

Article Two - OPERATIONAL YEAR:

The operational year of the Mandal shall be starting from July 1 and ending on June 30th.

Article Three - DUES:

Appropriate adjustment to the membership dues can be made by BOD in consultation with the BOT. Such adjustment needs to be ratified by both BOD (with 2/3rd majority) and BOT (with simple majority).

The membership dues are for the operational year. The operational year does not necessarily have to coincide with fiscal year. An operational year may need to be redefined, in which case it needs to be ratified by both BOD (with 2/3rd majority) and BOT (with simple majority).

Article Four - TERM OF THE BOARD OF DIRECTORS:

The term of the BOD shall be the same as operational year.

Article Five - BANKING PROCEDURE:

A bank account shall be opened and operated by the BOD bearing the signatures of the President, Treasurer, and Secretary.

Any withdrawal shall bear the signatures of any two officers.

Procedure of transfer of bank accounts and funds, between outgoing BOD officers and incoming BOD officers must be complete within 30 days of forming of incoming BOD. Outgoing Treasurer and incoming Treasurer will be jointly responsible for such procedure which should also include transfer of all the relevant documents.

Article Six - FINANCIAL LIABILITIES AND COMMITMENTS:

The overall functions, during the operational year, shall be so budgeted by the BOD at the end of the operational year. The net loss, if any, during the operational year shall not exceed USD

\$500.00. BOD, in consultation with BOT, shall carry appropriate 'liability insurance' including additional insurance coverage for facilities of various events, as necessary.

Article Seven—ADOPTIONS AND AMENDMENTS:

The "By-Laws", and any future amendments of the "By-Laws", shall be ratified by two-thirds majority of the members present in a General Body meeting.

It will be a joint responsibility of BOD and BOT to oversee process of ratification by the general body as and when the need for amendment is identified.

Current BODs and current BOTs shall form a "working committee" to amend the By-Laws.

Members at large will be requested to send their suggestions as per the process set by the "working committee". Such notice will be sent to the members neither less than 30 days nor more than 45 days before the due date for the requested updates.

After the due date for the updates (as above) a notice, in writing by US Mail or by email, of adoption, or of any proposed amendment(s), shall be sent to the members neither less than 30 nor more than 45 days before the date of the general body meeting.

The amendments shall be ratified during General Body Meeting or by voting if General Body Meeting cannot be held for some unforeseen reasons.

Article Eight –Application and Selection process for member/s of MMLA BOD & BOT:

An election team will be formed in 120 days prior to start of next operational year comprised of following members –

- Two members of the non-continuing BOD (one officer and one non-officer). In case all three BOD officers shall continue their term in next operational year, two non-officers can be selected.
- Two members of the current BOT
- Three members from past BOD and BOT

These (three past BOD/BOT members) will be appointed by members-at-large at the previous year's GB meeting; initially these will be appointed by the members at the GB meeting during which this update to the Constitution is ratified.

One of the three past BOT/BOD members who are part of the election team will lead the team to ensure that the process is executed properly and in timely manner.

The Election Team will oversee the following process:

1. Mandal shall request applications from the community to seek the past BODs & BOTs to be part of the election team.
2. Applications shall be reviewed and assessed for eligibility by the BOD officers and BOTs resulting either the application is accepted or rejected.
3. If the number of accepted applications is more than available spots , then BODS and BOTs will vote and select final three candidates.

BOD & BOT Application process

- Current BOD will solicit applications from the community members who want to serve on BOD & BOT of MMLA. The request for such applications must clearly state the eligibility criteria along with the application process.
- Applications must be received by the due date published by MMLA BOD through the mmla.org website, as well as through member communications, fliers and emails. The due date for said applications shall be at least 45 days, and no more than 90 days, prior to the 1st of the month in which new BOD is to have its first MMLA function.
- Applications received after the due date may be put on a waitlist to be considered in the event that there is a vacancy (in the membership of BOD) to be filled during the operational year.
- Applicants must meet the eligibility requirements as outlined in the constitution of MMLA.
- Application must include a personal vision statement portraying the future vision of MMLA. Such statement should also include an explanation as to why the applicant wishes to be part of BOD and BOT.
- Applicants must be able to dedicate sufficient time to the duties of BOD including the time to promote and execute initiatives / functions, attend monthly conference calls and quarterly meetings and travel as needed to fulfill the responsibilities.

BOD & BOT Selection Process

- With a vision of bringing community together from various parts of Metropolitan LA, MMLA will strive to solicit applications from various part of metropolitan LA. Having proper representation from various community centers, as well as from different age groups, within Metropolitan LA, will be used as one of the criteria in selecting the members of BOD & BOT.
- After receiving the application by the set due date, the Election Team will review the applications (along with the vision statements from each of the applicants) and jointly ratify the new member/s of the BOD & BOT within two weeks. If there is a dispute in finalizing the list, then Election Team will devise a secret ballot to finalize the members.
- The decision of the Election Team will be final.

Article Nine – Acknowledgement of Constitution and By-laws:

Every new member of BOD and BOT is required to sign this document of 'Constitution and By-laws' to indicate the acceptance and willingness to uphold its contents; President shall ensure that this process is completed within 30 days (of the new member assuming the membership of BOD/BOT).

These signed documents should be kept on the records of the Mandal.

Article Ten - Merger clause

The entirety of this agreement is in this writing. All members who choose to be part of the organization acknowledge that no changes to this agreement can be made unless in writing and executed by 3/4th majority of all the members of the organization agreeing to any changes. This will prevent any person from challenging the agreement by saying that members agreed to oral changes would be sufficient and would avoid conflict between members on interpretation of this agreement.



CERTIFICATION

We, the undersigned, are all of the persons named as the Officers and Board of Trustees in the Articles of Incorporation of MMLA Inc., a California non-profit corporation, and pursuant to the authority granted to the directors by these By-Laws to take action by unanimous written consent without a meeting, consent to, and hereby do, adopt the foregoing amended Constitution and the Bylaws, consisting 18 pages, as the Constitution and the By-Laws of the MMLA.

Dated:

PRESIDENT <u>Anupama Samant</u> (Anupama Samant)	TREASURER <u>Bellkathal</u> (Supriya Kulkarni)
BOT1 <u>Swati Gadgil</u> (Swati Gadgil)	BOT2 <u>Swati Deo</u> (Swati Deo)
BOT3 <u>Madhav Kate</u> (Madhav Kate)	BOT4 <u>Suhas Attalje</u> (Suhas Attalje)
BOT5 <u>Vijay Naik</u> (Vijay Naik)	

Certificate

This is to certify that the foregoing is a true and correct copy of the By-Laws of the Corporation names in the title here to and that such By-Laws were duly adopted by Board of Directors and Board of Trustee of said corporation on the date set forth below:

Dated: 09/18/16

SECRETARY Girish Kandarkar
(Girish Kandarkar)

Acknowledgment by BOD/BOT member (s):

I, the undersigned, do hereby acknowledge that I have received a copy of the MMLA Constitution and the By-Laws dated 07/06/2016. I have read and understood the terms and conditions of this document and I agree to abide with them.

_____	_____	_____
Name	Signature	Date

Girish Kandarkar

Rasika Kulkarni

JITENDRA SARWATE

Vivek Dabholkar

AMOD DARSHANE

Manjusha Benadikar

Komal Chaukhar

Pradnya Muley

Sudip Nadkarani

PRADEEP RANADE

Vidyullata Mahabul

PRASHANT VAIDYA

Mahabul

P. Vaidya 9/18/2016

We, the undersigned, do hereby acknowledge that we have received a copy of the mmca constitution and the By-Laws dated 18 September 2016. We have read the constitution & understood the terms and conditions of this document and we agree to abide with them.



Parkes



M. Benadikar
9/18/2016

KAC

P. Muley 9/18/2016

Sudip Nadkarani 9/18/2016



P. Vaidya 9/18/2016